

## PRIVACY STATEMENT

Hoek en Blok strives for the privacy of anyone visiting their website being respected. Therefore, Hoek en Blok will treat the obtained personal data with care.

### Identity and contact details Hoek en Blok

Name: Hoek en Blok Accountants Belastingadviseurs Juristen B.V.

Address: Stationspark 625

Telephone number: 0184-496800

Email address: info@hoekenblok.nl

Chamber of Commerce number: 24173718

### Use and retention of data

If you are interested in a product or service of Hoek en Blok, we will (among other things) ask for your name, email address and telephone number. We will use these details to provide you with information about our service provision and/or products and to be able to perform an agreement. When you send us an email or other messages, they will be included in our email archive and stored in accordance with the statutory retention obligation.

Sometimes, we ask for personal data that are relevant to the situation in question. This will enable us to process your questions and respond to your requests.

### Purpose

Hoek en Blok processes your personal data for the following purposes:

- to be able to call/email/write to you if such is required in the execution of our service provision;
- to inform you about changes in legislation and service provision;
- for sending our newsletters and mailings and the Hoek en Blok Schrift;
- to be able to perform an agreement;
- if Hoek en Blok has a legal obligation to do so (for example the personal data for a tax declaration, wage administration or absence supervision).

### Period of time

Hoek en Blok will not retain your data any longer than strictly necessary for fulfilling the purposes for which your data are collected. Insofar as there is an administrative and/or statutory retention obligation, we will retain your data during that period of time.

## **Sharing**

Hoek en Blok will not sell your data to third parties. They will only disclose your data (to, for example, the Tax Authority, the health and safety service or pension fund) if such is required in the performance of our agreement with you or to comply with a statutory obligation. We conclude a processor agreement with organizations and/or companies that process your data on our instructions. Such agreements will guarantee the same level of security and confidentiality of your data.

## **Links**

This website may contain links to other websites and services. Hoek en Blok is not responsible for the content of these websites or for the privacy protection on these websites. Therefore, we always advise you to read the privacy statement of the website in question.

## **Access, correction, removal**

You have the right to ask us which of your personal data we have stored in our databases and for which purpose. If you think those personal data are (no longer) accurate or complete, you can request us to add, correct or remove your personal data.

## **Withdrawal of permission**

Insofar as we have collected your data on the basis of a permission granted by you, you have the right to withdraw the permission you granted. This does not compromise the legitimacy of the processing based on your permission prior to the moment of withdrawal.

## **Security**

Hoek en Blok takes the protection of your data seriously and takes appropriate – security - measures, both organisational and technical, to counteract abuse, loss, unwanted disclosure and impermissible alteration of and/or unauthorized access to your personal data. If you think that your data are not properly secured or if there are indications of abuse, please contact Hoek en Blok or send a notification to the following email address: [info@hoekenblok.nl](mailto:info@hoekenblok.nl).

In addition, you have the right to send a complaint with the supervisory authority (Dutch Data Protection Authority (Dutch DPA)).

## **Hoek en Blok uses cookies**

In order to design the website, as well as possible according to the wishes of the users and to improve the service, we collect and analyze information related to the use of this website, such as domain name, the number of hits, which pages have been visited, previously visited sites and the duration of a user session. We analyze this data for trends and statistics. This data will be collected through cookies. The cookies consist of a standard internet technology that does not identify persons and only recognizes computers. You can program your computer in a way that cookies will not be accepted. The cookies used do not contain any personal data and are only used to make it easy for you on the Hoek en Blok website.

### **Changes in privacy statement**

We can change this privacy statement. Please check this privacy statement regularly, so that you are aware of any changes.